



Senior Data Manager

Remote

Summary

Reporting to the Director of Data Management, the Senior Data Manager is responsible for ensuring that Data Management deliverables for assigned studies are on-time, within budget and comply with all applicable Sierra Oncology Standard Operating Procedures (SOPs) and regulatory guidelines in support of Sierra business objectives.

Responsibilities

- Provide expert review and guidance to service providers to ensure proper development and execution of Data Management activities for all assigned clinical trials
- Coordinate and oversee interactions with Data Management service provider(s) and external vendors that provide data to be integrated into the clinical database (e.g. clinical laboratories, central imaging)
- Ensure data collected meets the requirements of the study objective and company quality standards
- Communicate with project team members on project status/issues, ensure appropriate metrics are implemented in each assigned study and provide ongoing to manage the quality, quantity and timeliness of deliverables
- Assist with site training and facilitate site support for eCRF data collection
- Proactively identify potential risks, develop strategies to address and track issues to resolution, and innovate to prevent potential issues
- Manage study budget(s) (perform periodic review of vendor contract(s) against work performed to reconcile discrepancies and forecast remaining balance(s))
- Attend face to face meetings with vendors to proactively mitigate potential risks in support of the operational activities of services outsourced by Sierra Oncology

Qualifications and Requirements

- Bachelor's degree in relevant field with a minimum of 10 years of clinical Data Management experience.
- Experience working for or with CROs including development and oversight of DM budgets.
- Advanced knowledge of Data Management processes and systems
- Working knowledge of RAVE/Medidata would be an asset
- Intermediate/Advanced knowledge of Microsoft 365 (Word, Excel, Outlook, PowerPoint) and advanced knowledge of Internet search engines and data sources.
- Excellent organizational and problem-solving skills
- Strong collaboration and teamwork abilities
- [Intermediate/Advanced] knowledge of Microsoft 365 (Word, Excel, Outlook, PowerPoint) and advanced knowledge of Internet search engines and data sources.

How to Apply

To apply for this role, please submit your CV and cover letter in PDF format to hr@sierraoncology.com. Please indicate the position title in the subject line of your email.

We thank you in advance for your interest in Sierra. We will contact you directly should we wish to arrange a meeting to discuss this position further.